

Agency & Corporate Agreement

« Best Available Rate 2018 »

For corporate use only - CORPOF

We thank you for your interest and are pleased to have you benefit from our **exclusive conditions** as follows.



-10%



Petit déjeuner
Breakfast included



Annulation à midi
Cancellation up to 12pm



Taxe de séjour incluse
City Tax included

Conditions:

- ✓ **Best rate guaranteed:** Best available rate upon date of reservation.
Additional extra **10% discount** of this rate.
- ✓ Buffet **breakfast included** (for 1 person).
- ✓ Complimentary **upgrade** upon availability.
- ✓ **Free cancellation** up to 12pm.
- ✓ **City Tax** included.

Complimentary advantages:

- ✓ **Wi-Fi** access.
- ✓ 24/7 **concierge** services.
- ✓ Local and international **newspapers**.
- ✓ Have your documents printed at the reception desk.
- ✓ Iron and hair dryer upon availability.
- ✓ Access to hotel facilities.

We also propose you some specific services in most of our hotels such as a cocktail bar, in room massages, room service, concierge service, private transfer, etc

Payment & cancellation policies:

- ✓ Cancellations are free of charge **up 12pm the day of your arrival**.
For late cancellation and no-show, the first night will be charged.

- ✓ Payment upon checkout.

- Request for cancellation and amendments must be made by writing.
- Any special third party payment should be notified and established before arrival, subject to hotel acceptance.
- From 5 rooms booked and onwards, please contact the hotel directly to check availability and make the booking.
- Your preference rate is subject to acceptance and upon availability.

Hotel policies:

Check in: rooms are available **from 4 pm** on the day of arrival. Any request for early check in may be charged.

Check out: rooms can be occupied **until 12 noon**. After this time, any request for the extra use of the room might be charged.

This agreement will be effective upon receipt of a completed form.

We stay at your entire disposal for any further information you may need.

Wishing you wonderful stays in our hotels.

Kind Regards,

Elegancia Hotels Teams.

« Best Available Rate » Agreement for 2018

You can filled this form online on **Elegancia-hotels.com**

Elegancia-hotels.com / Agency & Corporate Access / Sign Up

Agreed with two copies on the:

Company:

Contact Name:

Job title:

Full address:

Invoicing address (if different):

Phone:

Fax:

E-mail:

Company Stamp and representative's signature:

Elegancia representative signature and stamp:

CORPORATE ACCESS (promo code/corporate):

(Do not fill in this part - reserved for the administration)

www.elegancia-hotels.com

ID : _____

HELP

BOOK NOW WITH MY CORPORATE CODE

1

Click on **Book now**

Enter your booking **details**

In **promo code/corporate** enter your **corporate code**

The screenshot shows the booking interface for eleganciahotels. On the left, there are navigation links: BOOK NOW, OUR HOTELS, LOCATION, EVENTS, Agency and corporate access, About us, and Rewards Program. The main area is titled '1 Trip Calendar' and includes fields for Check-in date, Check-out date, and Travellers (Adults, Children, Infants). A 'Promo code/corporate' field is highlighted with a red arrow, and a 'Check availability' button is at the bottom.

Or on our hotel's website

The screenshot shows the booking interface for OFF Paris Seine. It includes fields for Check-in, Check-out, Adults, Children, and Infants. A 'Promo code' field is highlighted with a red arrow. A 'CHECK AVAILABILITY' button is at the bottom right.

2

Choose your hotel from the **hotel list**

You will see a banner to confirm your **corporate connection**

Select a **room category***

The screenshot shows the room selection page for OFF Paris Seine. A green banner offers a discount for corporate codes. Below it, a 'Promo code' field is highlighted with a red arrow. The page lists '6 room types available' and shows details for the 'Dock View' room, including bedding (1 x Double bed) and guests (2 people). A 'Free cancellation' icon is also highlighted with a red arrow.

* To book more than one room, at the next step click on
"Add another room type"

3

Complete your **personal information**

Accept **Terms & Conditions**

Confirmation

The screenshot shows the confirmation page for OFF Paris Seine. It includes a 'Cancellation insurance' section with an Allianz logo and a 'Summary' table. The 'Summary' table has columns for Description, Quantity, and Price. The 'Enter guest details' section includes fields for Title, First name, Surname, and E-mail address. A blue arrow points to the 'Book faster next time, Log in or Create an account' link.

Description	Quantity	Price
Dock View Free cancellation before 4/9/2018 at 12:00 PM	1 Room - 1 night	EUR125
Total amount for your stay		EUR125

BONUS
Book faster next time

Save your personal information by creating your account
(different from your corporate code)